Queensland Kendo Renmei

Equipment Support Policy

Queensland Kendo Renmei Incorporated (QKR) prepared this policy to guidelines and conditions associated with QKR's support for the growth of affiliated clubs on a goods loan basis. The policy intends to assist QKR affiliated clubs in retaining and increasing club members by making initial training equipment readily available and affordable and lowering the barrier to entry for new practitioners of the arts endorsed by QKR.

Eligible clubs include both established and new QKR affiliated clubs. Principal Instructors are the financial members of QKR who have completed relevant membership requirements per QKR and AKR instructions and continue to update their membership up to the current financial year.

Eligible Principal Instructors must not be under investigation by QKR or the Australian Kendo Renmei (AKR) at the time of signing this document and have not previously received disciplinary actions (e.g. mandatory coursework programs, interim administrative action and/or membership suspension) from QKR, AKR, State or Territory Affiliates of the AKR or countries affiliated with the International Kendo Federation. QKR will also consider other considerations in assessing eligibility at its discretion.

The conditions of this policy are listed below. The acceptance of these conditions by the nominated Principal Instructor forms a formal agreement between QKR and the selected Principal Instructor of a QKR affiliated club (hereafter referred to as the club) and binds both parties firmly.

- The Principal Instructor agrees on behalf of the club upon signing this policy.
- No monetary assistance is available.
- The loan arrangement is solely for the new participant's purchase of equipment essential for practice by new participants. This will include, among other things, bogu, shinai, and bokuto.
- The maximum total value of equipment obtainable under this scheme must not exceed $2000, including Goods and Service Tax (GST).
- QKR reserves the right to purchase equipment from the supplier of their choice for the requested items on the understanding that they will be fit for purpose.
- Equipment on loan remains the property of QKR until it is fully paid for by the Principal Instructor or otherwise acquitted.
- The Principal Instructor is fully responsible for the safety, maintenance, and repair of equipment on the loan while club members use it.
- Equipment on loan, if returned, must be in good order for intended purposes. Any damage to equipment must be repaired and paid for by the Principal Instructor at no cost to QKR.

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- Any equipment not returned or returnable becomes the personal liability of the Principal Instructor and hence their responsibility to recompense the QKR for the full cost per outstanding item.
- The loan amount must be repaid, or equipment returned, within the financial year, the loan is granted. Equipment on loan is to be repossessed by QKR in case the Principal Instructor fails to adhere to the conditions.
- Participation in this scheme in one financial year does not preclude the Principal Instructor from applying in subsequent financial years. However, previous records of adherence to the conditions and relevant information are considered in assessing eligibility.
- Should there be a breach of the above conditions, the Principal Instructor and the club will not be eligible to join this policy or any other QKR funded assistance schemes for at least three years.

Name of a QKR Executive Representative	Name of Principal Instructor
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Sign on behalf QKR (Authenticated digital signature accepted)	Sign on behalf of Club (Authenticated digital signature accepted)
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Date	Date
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Document Status Table

Version	Status	Date	Author	Reviewer
0.1	Initial Draft	27/06/2023	Tom Johnson President	Takashi Itakura Secretary PhD Kendo Kyoshi 7 Dan 29 June 2023
0.2	Update Logo & words	1 May 2024	Tom Johnson	